



# **HGA Leader Application for 2022 Spinning & Weaving Week Celebration Part 1: Applicant Information**

**Welcome to the Handweavers Guild of America, Inc.'s (HGA) Proposal Process for the 2022 Spinning & Weaving Week Celebration taking place online October 3-9, 2022.**

**Thank you for taking time to submit a Session proposal. Detailed Proposal Guidelines and Requirements are available and may be downloaded [here](#).**

**This is Part 1 of your application. For your application to be considered complete, you will also need to submit Part 2: Session Proposal and upload to your HGA account a current headshot.**

**Application Deadline: May 15, 2022**

## **Contact Information**

**First Name \***

**Last Name \***

**Address \***

<b>Address 2</b>	<input type="text"/>
<b>City *</b>	<input type="text"/>
<b>State/Province</b>	<input type="text"/>
<b>Zip/Postal Code</b>	<input type="text"/>
<b>Country *</b>	<input type="text" value="v"/>
<b>Email *</b>	<input type="text"/>
<b>Phone *</b>	<input type="text"/>

## **Your Online and Social Media Links**

<b>Website</b>	<input type="text"/>
<b>Facebook</b>	<input type="text"/>
<b>Twitter</b>	<input type="text"/>
<b>Instagram</b>	<input type="text"/>
<b>YouTube</b>	<input type="text"/>

## **Applicant Biography.**

**Provide a brief biography in paragraph format, 50 words or less, about your professional career. This will be used in marketing materials for the 2022 Spinning & Weaving Week Celebration should your proposal be selected. \***

# **Fiber Arts Teaching History**

List the fiber arts classes you have taught during the past year. Include name of class, date and location. We are particularly interested in your experience teaching online.

# **Online Teaching Experience**

The nature of this program requires that Session Leaders have a solid internet connection, good lighting, and clear microphone. A video of your online work will help the committee to determine if you will be a good fit. Please provide a link to a brief video so we can view your online set-up.

# **Fiber-Arts Related**

# **Appearances/Accomplishments**

List your fiber arts-related appearances, accomplishments, including published works. Please begin with the most relevant.

## References

**1st Ref. Name \***

**1st Ref. Phone \***

**1st Ref. Email \***

**2nd Ref Name \***

**2nd Ref. Phone \***

**2nd Ref. Email \***

Submit

# **HGA's 2022 Spinning & Weaving Week Leader Application Part 2: Session Proposal**

**Welcome to the Handweavers Guild of America, Inc.'s (HGA) Proposal Process for the 2022 Spinning & Weaving Week Celebration.**

**Thank you for taking time to submit a Session proposal for HGA's celebration taking place online October 3-9, 2022.**

**Sessions must be educational in nature. It is not acceptable to use a Session to advertise a program, product or service for sale. Detailed Proposal Guidelines and Requirements are available and may be downloaded [here](#).**

**This is Part 2 of your application. Please complete an application for each Session you are proposing. For your application to be considered complete, you will also need to submit Part 1: Applicant Information and upload your current headshot to your Documents in your HGA Account.**

**Application Deadline: May 15, 2022**

**\* 1. Applicant Contact  
Information**

**First Name**

**Last Name**

**Email Address**

**Phone Number**

**\* 2. Are you the sole presenter for this Session or do you have a co-presenter?**

Note for Co-presenters: Each presenter must equally

contribute to the Session. One cannot serve as an assistant. If your Session is selected, both presenters are required to hold an HGA membership. For HGA's accounting purposes, the name provided in question 1 will be considered primary presenter and the name provided in question 2 will be secondary. Contract and compensation will be issued to the primary presenter.

- Sole-Presenter**
- Co-Presenter with (please specify who)**

**\* 3. Session Title:**

**\* 4. Session length for which your proposal is being submitted:**

**\* 5. Session Description:**

**100 words or less. 3-5 descriptive sentences highlighting what the Session entails. This description will be used in all marketing materials should your proposal be chosen for the 2022 Spinning & Weaving Week**

**\* 6. Session Relates Primarily to:**

- Basket Making**
- Braiding**
- Cultural/Historical Lecture**
- Design Process**
- Dyeing**
- Felting**
- Inkle**
- Mixed Media**
- Professional Development**
- Rigid Heddle**
- Sewing**

- Spinning**
- Tapestry**
- Weaving**
- Other (please specify):**

**\* 7. Participant Applicable Skill Level:**

**8. Does this Session require the Participant to have prerequisite experience?**

- Must be able to warp a loom**
- Must be able to read a draft**
- Must be able to spin & ply a basic yarn**
- Must be able to operate a sewing machine**
- Must have computer experience**
- Other (please specify):**

**Session Size and Set-Up**



**\* 9. How will your Session be Set-Up?**

- Meeting (participants can be on camera and interact in real time with the Leader and other participants)**
- Webinar (participants can watch and use the Q&A to ask questions)**

**10. If your Session is in a Meeting format, how many Participants can you comfortably accept in your Session?**

**Maximum Number (must be 12 or more):**

**Participant Equipment and Supplies**

**\* 11. What Equipment will Session Participants be required to have?**

- None**
- Frame Loom (specify minimum dimensions)**
- Table Loom (specify number of shafts, width of reed, and DPI)**

- Rigid Heddle Loom (specify minimum width)**
- Tapestry Loom**
- Inkle Loom**
- Pin Loom**
- Spinning Wheel (specify if a Spindle or E-Spinner may be substituted)**
- Spindle**

**Loom and Spinning Specifications. Be sure to note if in advance to your Session the student needs to pre-warp their loom or download software.:**

## **12. List Supplies Required by Participant:**

**Be specific. Include size, shape, etc. Excessive requests for items not used may result in a negative evaluations by participants.**

## **Materials provided by Leader to Participatnts**

**\* 13. Will your Session include supporting (PDF, Word)**

## **documents for Participants to download before or after the Session?**

**Supporting documents are complimentary and available to download only by participants. This might include a worksheet or written instructions, drafts, diagrams, etc. that compliment the Session.**

- Yes, I'll have supporting documents**
- No, I won't have supporting documents**

**\* 14. Are you offering Participants a materials kit for a Fee?**

**The materials kit should be optional and the fee should be reasonable for the materials provided and should not exceed the Leaders expense in time and dollars to purchase, package, and ship. This fee is to reimburse the Leader for the cost of materials that the Leader will supply to Session Participants. HGA does not collect materials fees. The Leader is responsible for collecting these fees from their Session participants in advance of the session via PayPal, Vimeo, Cash App, Zelle, Leader website, etc. Students who do not purchase the materials will not be excluded from the session, and the Leader is not responsible for sending them materials.**

**No additional fees required**

**Yes, Fee in USD:**

**15. If charging an optional Materials Fee, list all items you will be providing Participants as part of this fee. Be specific.**

## Supporting Material

**If your proposed Session is chosen for the 2022 Spinning & Weaving Week, these images will be used for marketing and publicity purposes. Images should be representative of your proposed Session (finished product and/or process). Each image must be JPG format, file size no larger than 16MB, and a minimum resolution of 300 PPI (approximately 2000 pixels on the long side). Label the images using your last name followed by the image title. Example: **Smith\_WeavingBasics.jpg****

### \* **16. Attachments: Session Images #1**

No file chosen

### **17. Attachments: Session Images #2**

No file chosen

## **18. Attachments: Session Images #3**

Choose File

No file chosen

**19. If your Session images are not representative of your proposed Session, indicate clearly how the material differs from what would be taught:**

**When you click "Done" you will no longer be able to edit or review your Session Proposal. Please carefully check your proposal for errors and completion.**

**Prior to continuing, we recommend printing a copy of this page for your records.**

**Done**

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